

# LETTER OF PRESENTATION



*"Enabling transformation and change through trained educators and youth workers and inclusive workplace environments by creating an innovative methodology and resources for the development of life skills and employability competences in young adults with learning disabilities and difficulties, while supporting their transition into inclusive workplaces."*

**Dear colleagues partners and team members,**

Our company is committed to creating a workplace where every person whatever their abilities or learning differences can contribute, grow and feel valued. We believe that inclusive employment strengthens our team, improves communication and brings long-term benefits to our organisation and community.

To support this commitment we are introducing the *Good Job!* approach, a European initiative designed to help workplaces provide structured and meaningful support for young people with disabilities and learning difficulties as they begin their first work experiences. The *Good Job!* methodology offers practical tools training and guidance for mentors supervisors and teams to ensure that each newcomer receives clear support and a positive start.

**What this means in practice**

In the coming period our company will begin introducing the *Good Job!* approach into our regular work processes. This will include:

- Laying the foundations: building shared understanding among staff and preparing teams for inclusive onboarding
- Understanding each young person: using the Good Job Assessment Tool to explore strengths skills and support needs
- Co-designing individual work plans: involving young workers mentors and families to set realistic goals and expectations
- Providing targeted support: offering structured mentoring daily check-ins task clarification and real workplace learning opportunities
- Reviewing and improving: collecting feedback identifying good practices and integrating inclusive approaches into our company culture

This process is not only about new tools. It represents a cultural shift that values potential over limitations and builds a workplace where confidence, independence and mutual support can grow.

Successful inclusion depends on teamwork. We therefore invite colleagues who wish to contribute by mentoring, supporting newcomers or sharing ideas to join us in this initiative. Your involvement will help create a workplace environment where everyone can succeed.

If you would like to learn more or get involved please contact [name/contact person] or join us at [information session date].

Together we can build a workplace where every young person can take their next step with confidence and where our teams continue to grow through inclusion.

With warm regards,  
[Name]

[Position]  
[Company Name]